

Changes to the Loughborough and District Cycle Users' Campaign Rules proposed by Ariadne Tampion to the 2021 AGM

Material to be removed shown underlined.

Material to be added shown in *italics*.

Numbering revised as appropriate.

Notes relate to the proposed changes and are not part of them.

1. **Name** (Note 1)

The Group shall be known as the "Loughborough and District Cycle Users' Campaign".

2. **Objects** (Note 2)

- a. To campaign for and promote cycling as a safe, healthy, *benign* and efficient form of transport and leisure activity within Loughborough and the surrounding area.
- b. To campaign to increase the safety and amenity of cycling in within Loughborough and the surrounding area.
- c. To secure whatever changes are necessary to allow cycle use to fulfil its true potential within Loughborough and the surrounding area.
- d. To co-operate with other bodies campaigning for a general improvement to the environment *things which would aid Objects a-c.*

3. **Political Independence**

The Group shall not be affiliated to nor accept any affiliations from any political party.

4. **Membership**

Categories : Full, Household and Affiliate. (Note 3)

a) **Eligibility**

Any person or organisation who that upholds the objects of the gGroup shall be eligible for membership. (Notes 4 and 5)

b) **Classification Categories of Membership** (Note 6)

- i) Full members.
- ii) Household members i.e. persons sharing the same mailing address who shall qualify as Full members.
- iii) Affiliate members i.e. any person belonging to an affiliated organisation the aims of which are considered compatible with the objects of the Group by the Committee.

5. **Subscriptions**

- a) The annual subscription shall be decided *changed only* at the an Annual General Meeting, and The new subscription shall become operative in the month following the AGM *immediately.* (Note 7)

- b) Subscriptions shall be renewable on the anniversary of the date of the previous subscription payment.

6. Affiliations

The Group shall affiliate to such other bodies sharing common objectives as may be decided at a General Meeting.

7. Officers

The Officers of the Group shall be :-

Chairman or Chairwoman (Note 8)

Secretary

Treasurer

Membership Secretary (Note 9)

Publicity Officer

Newsletter Editor

Membership Secretary (Note 9)

Officers shall be elected at the Annual General Meeting. Only Full members shall be eligible for nomination. No officer shall be eligible to serve on the committee for more than three consecutive years in any one capacity. (Note 10)

8. Committee

- a) The Committee shall consist of the Officers of the Group and three such other Full members who as shall be elected at the Annual General Meeting. (Note 11)

If the number of either sex on the committee is fewer than 2 then the committee should attempt to co-opt a further 2 members to redress the balance both of whom shall be empowered to vote. (Note 12)

- b) The Committee shall have power to co-opt Full members to fill a vacant Office, to fill a cCommittee vacancy or for any reason as it shall see fit. Co-opted members of the cCommittee shall not be eligible to vote until confirmed at a General Meeting. (Note 5)
- c) At Meetings of the Committee, of which notice must have been given to all Committee members, 3 members shall constitute a quorum.
- d) The Committee may appoint sub Committees with powers to co-opt when appropriate.
- e) The Committee shall have power to make decisions for the benefit of the Group on matters not otherwise provided for in these rules.
- f) All Committee mMeetings shall be open for members to observe. (Note 5)

9. Election of Officers and Committee

- a) Candidates for Office shall be nominated by 2 Full members.
- b) Candidates for the Committee shall be nominated by 2 Full members.

- c) If the number of nominations for an Office or to the Committee, duly proposed and seconded, shall exceed the number of vacancies, the election shall be by secret ballot. Tellers shall be appointed by open ballot of the mMeeting. (Note 5)

13. Auditor

At each Annual General Meeting a person, who may or may not be a member of the Group, but who shall not be a member of the Committee, shall be elected as auditor, whose duty it shall be to audit the Group Accounts for the following year.
(Notes 7 and 13)

10. General Meetings

- a) An aAnnual General Meeting shall be held each year in March on a day appointed by the Committee. At least 21 days notice of such a meeting and of its Agenda shall be given. (Notes 5 and 14)
- b) The Committee may, upon giving a minimum of 7 days notice, call a General Meeting of members for any specific business the nature of which shall be stated in the convening notice.
- c) The Committee shall call an Extraordinary General Meeting at the request of 10 Full Mmembers or 20% of members dependent on whichever is smaller. Twenty-one days notice of such a meeting and its Agenda shall be given within 30 days of receiving the request. (Note 5)
- d) The Cchair at General mMeetings will be taken by the Chairman or Chairwoman but in his or her *their* absence this duty will pass to the attending officers as determined by the order of the Officers in rule 7 *another member of the Committee, to be determined by a vote at the start of the Meeting.* (Notes 5, 8 and 7)
- e) The quorum shall be 5 members or 10% of the membership, whichever is the smaller.

11. Amendments and Additions to the Rules

Notice of any proposed changes to the rRules intended to be proposed by any Full member at the Annual General Meeting shall be given to the Secretary in writing before the last day of January. (Note 5)

12. Voting at Meetings

- a) Changes to the Rules shall only be effective when supported by two thirds of Full Mmembers present. (Note 5)
- b) All other matters put to the vote shall be deemed carried when supported by a simple majority of those present and voting.
- c) The Chairman or Chairwoman shall have the casting vote if necessary. (Note 8)

13. Finance and Assets

- a) The financial year of the Group shall end on 31 January.
- b) The Treasurer shall present an audited *independently checked* statement of accounts to the Annual General Meeting. (Note 13)

- c) An account in the name of the Group shall be opened with a Bank or Building Society, as agreed by the Committee, who shall be authorised to pay all cheques drawn upon any account or accounts for the time being kept with them by the Group when signed by any two of the duly nominated members of the Committee, one of whom must be the Chairman or Chairwoman, Secretary, Treasurer or Publicity Officer make payments authorised by any two duly nominated Committee members. (Note 7)

14. Winding Up

In the event of the Group being wound up, any assets or funds remaining shall be passed to the Cycle Campaign Network Cyclists' Touring Club. (Note 15)

Notes

1. To put the name of the Group first, in accordance with best practice.
2. To make the objects an integral part of the Rules, in accordance with best practice. Proposed changes intended to improve consistency and focus.
3. Unnecessary duplication of information.
4. Point of English usage.
5. To provide consistency in the use of upper and lower case letters.
6. A better word.
7. To simplify the process.
8. 'Chair' is now standard English.
9. Listing order of Officers brought in line with that used in *Pedal Power*.
10. Unnecessary because Officers may stand down from or be voted off the Committee at any time.
11. To introduce flexibility and reflect current reality. An over-large Committee can be avoided by not electing excess persons to it.
12. Both burdensome bureaucracy and an over-simplistic approach to diversity issues liable to induce complacency with regard to them.
13. Currently, 'audited accounts' implies that they have been checked by a qualified professional. For a small organisation, simple checking by a person not on the Committee should suffice.
14. Unnecessary bureaucracy, given that there is only certain business which may be conducted at an AGM.
15. The former Cycle Campaign Network, now Cyclenation, appears to be defunct. The Cyclists' Touring Club appears to be an enduring organisation which shares our aims.